



Thank you for downloading ClientZoo Contact Manager



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- For more info or support go to www.clientzoo.com

Uploading clientZoo to your server

When you upload your copy of clientzoo, make sure that your web-server supports asp pages and msaccess databases.

When uploaded go to clientzoo/setup.asp for more detailed setup!

It is very important that the directory where the database is located is not write protected!
The database is as default located here: `/clientzoo/database/clients.mdb`

To locate the database in a different folder look under "**your database connection**"

Upload the folder "clientzoo" to your root directory so it can be accessed as:

`www.yourweb.com/clientzoo/`

If you are uploading to another location look under "**your database connection**"

Start using clientZoo

The first time you login use:

E-mail: **demo@clientzoo.com**
Password: **demo**

User information can at any time be changed in the administrations module under "**edit users**"

Your database connection

The global connection file is located here: `\clientzoo\Connections\clientsdata.asp`

When uploaded go to `clientzoo/setup.asp` for more detailed setup!

ClientZoo is by default setup to be run at: `/rootfolder/clientzoo/` (`www.yourweb.com/clientzoo/`) but if for some reason your site is located at `www.yourdomain.com/user15/mysite/` or other, you have to add the additional folder(s) to the global connection file. You will also have to make changes to the connection file if you are locating the database in a different folder than the additional ClientZoo files!

The connection file as default:

```
<%  
MM_clientsdata_STRING = "Provider=Microsoft.Jet.OLEDB.4.0;Data Source=" & Server.MapPath("/") &  
"/clientzoo/database/clients.mdb"  
%>
```

If the folder ClientZoo is located within additional folders.

```
<%  
MM_clientsdata_STRING = "Provider=Microsoft.Jet.OLEDB.4.0;Data Source=" & Server.MapPath("/") &  
"/foldername1/foldername2/clientzoo/database/clients.mdb"  
%>
```

If the database is located in a folder prior to clientzoo

`/db/clients.mdb`
`/rootweb/clientzoo/`

```
<%  
MM_clientsdata_STRING = "Provider=Microsoft.Jet.OLEDB.4.0;Data Source=" & Server.MapPath("/") &  
"/../db/clients.mdb"  
%>
```

Upgrading from the free version to the pro version.

If you wish to keep all your current stored data and you are upgrading from the free version to the pro version, it's very important that you **do not** upload the following folders:

<code>/clientzoo/connections/</code>	You won't lose data if this file is overwritten but your connection might be broken.
<code>/database/clients.mdb</code>	This is where all your data is stored, if you overwrite this file all your current data will be lost!